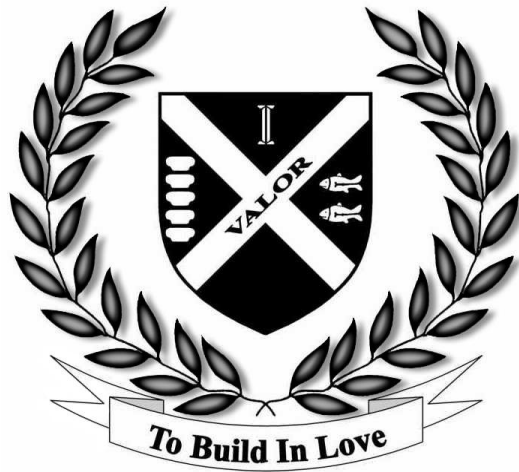


**St. Andrew's
Regional
High School**



**Parent Handbook
2010 – 2011**

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1 GENERAL INFORMATION

1.1 LEGAL SCHOOL AUTHORITY

St. Andrew's Regional High School has a formal place in the educational system of British Columbia. It is a Catholic School that operates by the authority of the Catholic Independent Schools Diocese of Victoria. In turn, the government of British Columbia recognizes C.I.S.D.V. as that Catholic body which functions under the auspices of the Independent Schools Support Act. In its relations with the Ministry of Education, the Inspector of Independent Schools, an office within the Ministry, represents C.I.S.D.V.

1.2 PHILOSOPHY

The educational efforts (spiritual, physical, intellectual, cultural, emotional, and social) of St. Andrew's Regional High School aim to prepare students to become faithful Christian witnesses to a lifestyle of sincere commitment to God, Church, family, neighbor, and self. The motto of St. Andrew's is TO BUILD IN LOVE. In response to the challenge of an impersonal, materialistic world, we strive to form a community based on wholehearted caring and mutual respect. Personal growth takes place in the context of relationships in a community. The basis of these relationships is effective communication. The Word of God, made flesh in Jesus Christ, invites us to become bearers of the Word to one another. Within this Christian atmosphere and Catholic character, we stimulate pupils to exercise their intelligence in achieving clarity and inventiveness. In following the curriculum of studies outlined by the Provincial Ministry of Education, including courses in Religious Studies, the school integrates the different aspects of human knowledge in the light of the Gospel message in order to give students an awareness of God, our universe and ourselves. This, combined with an extra-curricular program in athletics, fine arts, and community involvement, enables us to educate whole people to live fuller lives.

1.3 MISSION STATEMENT

"St. Andrew's Regional High School strives to develop Catholic-Christian values in students by openly stating and celebrating our belief in the values Jesus taught. Our commitment to excellence in education of the whole person guides our decision-making. Our goal is to provide each student with opportunities to gain the knowledge, skills, and values necessary to respond to personal challenges with faith, hope, and love."

1.4 GOALS AND OBJECTIVES

The goal of St. Andrew's Regional High School is to form well-educated and well-adjusted persons committed to the tenets of the Christian way of life. The objectives of St. Andrew's Regional High School are:

1. To provide an integrated religious education program;
2. To follow the provincial curriculum for academic subjects from Grade 8 to Grade 12;
3. To provide athletic, social, community service and recreational experiences integrated with the general education program;
4. To foster the active involvement and shared responsibility of Parishes, Local School Council, staff, parents, and students in promoting the mutual well being of all members of our school community; and
5. To involve the school as much as possible in the life of the parish communities it serves.

Administration, Faculty, and all other support staff in the school are committed to providing a professional environment where all students and parents are treated fairly, objectively, and with respect.

2 ADMISSION

2.1 GENERAL REQUIREMENTS

Students wishing to apply to St. Andrew's Regional High School must demonstrate a willingness to attend, have shown a commitment to their academic studies and a satisfactory level of motivation and good citizenship.

2.2 NEW STUDENTS

New applicants must provide the following documents:

1. Registration (Application) Form
2. \$50.00 non-refundable Application Fee
3. Photocopy of student's most recent report card
4. Principal's Recommendation Form
5. Copy of Baptismal Certificate (if Catholic)
6. Copy of Birth Certificate
7. Parish Supporter Form (if applicable)
8. Family Discount Form (if applicable)

Upon completion and submission of the above, the student and parent will be invited to attend an interview with the school administration.

2.3 RE-REGISTRATION

Re-registration Forms are sent home in February. Generally, students must maintain average grades in order to remain at St. Andrew's from year to year. They must also demonstrate appropriate levels of motivation and good citizenship. Students not meeting this standard may be considered by the administration for re-admission under special consideration on an individual basis.

2.4 INTERNATIONAL STUDENTS

St. Andrew's Regional High School accepts international students. The procedures above apply with the understanding that the regulations of Immigration Canada be adhered to strictly. To ensure that each international student is socially independent and has an adequate fluency in spoken English, St. Andrew's prefers that international students have completed the equivalent of the British Columbia grade 9 standing with at least a C+ average. Exceptional students may be admitted to grade 8 or 9.

Upon acceptance of the international student, and prior to the issuance of the acceptance letter, the fees for the full year must be paid in full. International students are responsible for their own medical insurance. BC Medical Fees may be included as part of the tuition fee schedule.

In keeping with the mandate of St. Andrew's Regional High School to act on behalf of the parents of our students, it is required that all students live in the home of, and under the direct supervision of at least one responsible adult acceptable to the Administration, to whom the administration and faculty will report academic and behavioural progress.

Specific guidelines for expectations of International Students are available from the International Student Coordinator.

2.5 TUITION FEES

St. Andrew's Regional High School is an Independent Catholic Secondary School that is funded to 50% of the per pupil operating cost of local districts, through grants from the provincial government. Tuition and other fees fund the remaining 50% of the per pupil cost. The school receives no funding for capital expenses. A current tuition fee schedule is available from the school office.

2.6 APPLICATIONS FOR FINANCIAL ASSISTANCE

Inquiries concerning assistance may be made through the Principal's office.

3 **ACADEMIC PROGRAM**

3.1 PERFORMANCE EXPECTATIONS

Every student is given an Agenda planning book for homework assignments. In addition to this assigned work, students should also spend time every school evening to review briefly the work of the day and to prepare for the lessons of the next day. Finally, top quality academic performance demands that students do as much supplementary reading as they can.

Senior students in particular need to develop the habit of regular study from the beginning of the year. They are expected to take personal responsibility for their own success without constant supervision. Maintaining minimum grades in provincially examinable and/or academic courses is required. Students who are unable to maintain a minimum grade of at least 50% by the end of the course may not be permitted to write the Provincial exam or school based final for that course. Before this action is taken, the following must occur:

1. The teacher must contact the parent(s) and inform them in writing that the student is not achieving the minimum grade and what steps have been taken to rectify the situation.
2. The teacher and the student must discuss the concerns regarding the low mark and develop a plan of action that will facilitate the student achieving the minimum grade.
3. The teacher and principal must meet with the student to determine a course of action. A student seeking to improve his / her grade after a course has been completed needs to consult with the School Counselor to explore options and alternatives.

3.2 2004 GRADUATION PROGRAM (GRADE 10 –12)

Eighty credits in Grades 10-12 (equivalent to 20 four-credit courses) are required for graduation.

48 credits are required courses, including:

Language Arts 10	4 credits
Language Arts 11	4 credits
Language Arts 12	4 credits
Social Studies 10	4 credits
Social Studies 11, Canadian Civics 11, or BC First Nations Studies 12	4 credits
Science 10	4 credits
Science 11 or 12	4 credits
Mathematics 10	4 credits
Mathematics 11 or 12	4 credits
Physical Education 10	4 credits
Fine Arts or Applied Skills 10, 11, or 12	4 credits
Planning 10	4 credits
Graduation Transition Plan	4 credits
Elective courses	28 credits

- A minimum of 16 credits at the Grade 12 level including Language Arts 12.
- Five (5) graduation program exams must be written.
- Post-secondary institutions often require students to complete specific courses for acceptance into certain programs.

3.3 GRADUATION TRANSITION PLAN

Students must demonstrate they have met the following requirements:

- Personal Health – maintain a personal health plan and document and report a minimum of 150 minutes per week of physical activity at a moderate to vigorous intensity.
- Community Connections – participate in at least 30 hours of work experience and/or community service and describe what was learned.
- Career and Life – complete a transition plan and present significant accomplishments.

3.4 GRADE 8 & 9 PROGRAM

All students take the following full year courses: English, French or Spanish, Mathematics, Physical Education, Religion, Science and Social Studies.

Grade 8 students take a combination of Fine Arts, Performing Arts and Applied Skills courses during their Exploratory Year.

Grade 9 elective options are half-year courses and include:

Art	Choral Music
Information Technology	Drama
Digital Photography	Business Education
Textiles	

Students take two (2) options, one of which must be in the area of Fine Arts and one from the area of Applied Skills.

3.5 RELIGIOUS EDUCATION PROGRAM

Religious Studies classes at St. Andrew's Regional High School are compulsory for students of all faiths. As well, it is our expectation that all students, regardless of their faith perspective, participate respectfully in religious celebrations. The knowledge, skills and attitudes cultivated are those that will serve them well, for life.

The objectives of the religious education program at each grade level are invitational; that is, the course content does not indoctrinate, rather it offers students an opportunity to explore how Catholic Christians are called to respond to issues facing all people. The curriculum is developmental. Students in Grade 8 deal with basic beliefs of those baptized in the Catholic faith. Grade 9 students focus on the call to all Christians to be involved in issues of justice for all people. Students in Grade 10 examine how as Catholics we can assist in the shaping of our culture. In Grade 11 students study major World Religions; and in Grade 12, Ethics and Morality or Social Justice Teachings of the Catholic Church. Issues in family life are also integrated at each grade.

In addition to school celebrations and course work, the entire atmosphere of St. Andrew's Regional High School is based on respect for each individual.

3.6 DAILY PHYSICAL ACTIVITY

Effective September 2008, all students from 8 – 12 will participate in 30 minutes of physical activity per day. Physical activity is defined as endurance, strength and/or flexibility activities. Activities offered to meet this requirement will include instructional activities (PE classes) and non-instructional activities (participation in extracurricular sports teams, intramurals, fun runs, noon hour basketball, etc).

3.7 HONOURS PROGRAM (GR 8 & 9)

St. Andrew's Regional High School offers an Honours Programs at grade 8 in English, Science, Social Studies, and Mathematics and at grade 9 in Mathematics and English. These programs are for students who have demonstrated a high degree of proficiency in these specific courses. Students wishing to take Honours courses must be recommended by their previous teacher in the subject, must maintain a 75% "B" average, and

demonstrate the qualities of an inquisitive mind and mastery of learning in a variety of ways. Honours candidates must be highly motivated and self-disciplined, possess good work habits, communicate ideas clearly in both oral and written form, and work well independently. Honours candidates must be able to set realistic academic and personal goals and be creative thinkers and problem-solvers. St. Andrew's Honours Program meets the BC Ministry of Education curriculum requirements while offering students extended opportunities to develop higher-level thinking and problem solving skills. An application package is available to in-coming grade 8 students from the school office.

3.8 COURSE SELECTION

Students and parents should give careful consideration to course selection based on the student's ability, interest and future plans. Post secondary institutions have specific entrance requirements that students should investigate before making course selections at St. Andrew's. Senior students should be completely familiar with provincial graduation requirements.

Occasionally it becomes necessary for a student to take a course by correspondence, either because a desired course is not offered at St. Andrew's or because it does not fit into the student's schedule. Students should be aware that completing a course in this way demands a high personal commitment and perseverance. Distance Education course requests are made through the counselor.

Sometimes it may be advisable for a student to withdraw from a course. Permission to do so may be granted by administration after consultation and discussion with teachers and parents concerned. Under normal circumstances course changes should not occur after the "Add/Drop" deadline. Dropping a course after the "Add/Drop" deadline may result in an "F" (Fail) or a "W" (Withdrawn) on the student's transcript.

3.9 RETURN OF CLASS TESTS AND UNIT TESTS

Class tests and unit tests written during the course of the year are returned to students for a period of 24-48 hours for review and corrections. The subject teacher may then ask that the tests be returned.

3.10 FINAL EXAMINATIONS / PROVINCIAL EXAMS

All grade eight and nine students write formal scheduled final exams in June. Grade 10 - 12 students will write Final exams (school or provincial) at the end of their courses, in January or June. Students are responsible for making arrangements, with assistance of the school counselor, to write provincial exams at times other than the January/June exam sittings offered by the school. The provincial government sets the schedule for all provincial exams.

All students are required to write five Graduation Program exams:

1. Grade 10 Language Arts
2. Grade 10 Science
3. Grade 10 Mathematics
4. The Social Studies exam attached to the required Grade 11 or 12 course taken by the student. *(These exams are worth 20% of the student's final mark)*

5. The Grade 12 Language Arts exam attached to the required course taken by the student. *(This exam worth 40% of the student's final mark)*

The writing of Grade 12 Provincial examinations is optional for students with the exception of English 12 and/or Communications 12. Before deciding not to write a Grade 12 provincial examination, students should review their post secondary plans with the school counselor. Many universities require provincial exams be written. If a student chooses not to write the provincial exam for a course, a school based final will be written instead. For grade 12 students these exams form 40% of their final mark.

3.11 COURSE CHALLENGES

Students wishing to challenge a course must give notice of their intention to do so by September 30th for first semester courses, and by February 1st for second semester courses. Students should be able to demonstrate their readiness to challenge a course based on factors such as recommendation from a previous teacher or from evidence that relevant learning has been acquired outside of the regular classroom setting. In consultation with the school counselor and subject area teacher, criteria will be established for the student to demonstrate his / her knowledge of the Learning Outcomes prescribed by the Integrated Resource Package. Assessment strategies may include demonstrations, oral performances, written examinations or presentation of a collection of works. If successful, the student will then be eligible to write the provincial and/or school based final exam of the course.

3.12 EXTERNAL CREDITS

Students may earn credit towards graduation through External Credits approved by the Ministry of Education. An official list of these approved credentials and assessments is available from the school counselor.

3.13 REPORT CARDS

St. Andrew's Regional High School operates on a full year system in all academic subjects for Grades 8-9 and a combination linear/semester system for Grades 10-12. Students receive formal report cards in November, February, April and June. Parents will have the opportunity to attend parent-teacher interviews to discuss their children's progress with both TAG and subject teachers in November and March. We strongly urge parents to attend these formal interviews with their child. In addition, parents should feel free to contact teachers through the school office or by email to discuss matters of concern at any time during the year.

At each reporting period students receiving an 80% average or above are entered on the Honour Roll. Students who do not maintain an acceptable academic standing may be placed on a daily monitor, supervised by the Vice - Principal.

4 ADDITIONAL PROGRAMS AND SERVICES

4.1 TAG (TEACHER ADVISORY GROUP)

Homeroom groupings of 20 - 25 students include members from each grade level under the direction of a Teacher Advisor. The TAG is the primary social unit of the school's organization. Once assigned to a TAG, students and teachers remain with it for the

duration of their stay at St. Andrew's. The TAG teacher makes an effort to get to know his/her "family" of students, becoming their advocate and helper. Students within each TAG also make a special effort to get to know one another so that they can be of assistance to each other, whether in social, academic, personal, or other ways. TAGs form the basis of intramural competition; provide the framework for community involvement, fundraising, and activities that engender school spirit. TAGs meet every morning and these meetings are very important contact times for all members of the group. Attendance at TAG is mandatory for all students.

4.2 LIBRARY

Students may borrow books from the library for a designated period of time and are responsible for all books signed out under their signature. Students will reimburse the library for any loss or damage to books or library materials under their care. The library provides supervised study space for quiet individual and group study.

4.3 EXTRA CURRICULAR ATHLETICS

Students are encouraged to take part in team sports. Any student may, however, be removed from a team if he/she fails to maintain average grades or does not meet the behavioral standards listed under "Student Code of Conduct". All students playing for sports teams at St. Andrew's have an obligation to meet the required commitments to practices and games. Good sportsmanship is a pre-requisite to playing any sports at St. Andrew's. A student that is absent will not be permitted to participate in any athletics events scheduled on the day of the absence.

The Athletic Director coordinates the Extra Curricular Athletics program.

4.4 FIELD TRIPS

Students are required to have a "General Release and Waiver" signed by a parent or guardian prior to participation in any school related field trip. These forms are sent home at the beginning of the school year for any students new to St. Andrew's. Teachers will send home notice of upcoming fieldtrips detailing the activity, transportation, supervision and any additional fees required. Parents will be asked to sign and return this "Informed Consent Form". Special field trips involving additional risk of any kind require a High Risk Release and Waiver be signed as well.

4.5 LOCKERS / LOCKS

All students are assigned lockers that must be kept neat and clean. Combination locks are supplied to students with the September information package. Students are urged to keep their combination numbers confidential. Students are not allowed to move from assigned lockers without the explicit permission of Administration. Students are responsible for any damage to their assigned locker, and will be billed for any repairs. Lockers remain the property of the school, and may be searched by an Administrator at any time.

Students are responsible for objects that are lost or stolen if they are not stored appropriately. The school does not accept responsibility in such cases. This is particularly true with electronic devices and cell phones that are prime targets of theft. While not forbidden, the school strongly encourages students not to bring such valuables

or large sums of money to school. For that reason, students must make sure that personal belongings and books are kept safely locked. Money or other valuables can be turned in to the office or to the Physical Education teacher for short-term safekeeping. Administration reserves the right to search students' lockers for contraband.

4.6 STUDENT I.D. CARDS

Students receive student cards soon after the school photo day scheduled for the end of September. These photo ID cards allow students to purchase student fares on the public transit system.

4.7 TEXTBOOKS

The school provides textbooks. If a student loses or damages a textbook, the school requires replacement or payment of repair costs. An invoice will be issued at the end of the course or school year.

4.8 SUPPLIES

A school supply list is available from the school office and available on the school website www.standrewshigh.ca.

4.9 STUDY BLOCKS

Grade 12 students may opt to take a 'Study Block' within their course load. Study blocks are designated blocks where instructional support is offered by a teacher and regular attendance mandatory. Students may work on class assignments, projects or independent study. As regular attendance is mandatory, skipping 'Study Block' will result in the same consequences as skipping any other class. Students in grade 10 or 11 may be granted a 'Study Block' in consultation with parents, school counselor and school administration.

4.10 PLAGIARISM

Plagiarism is defined as "...the using of another person's words or ideas without proper acknowledgement. The rule is that when two or more words are used in the same form or juxtaposition, they must be placed in quotation marks."

Fundamentally, plagiarism is the offering of another person's words or ideas as one's own. This may be done by copying materials directly from any source (ie: newspaper, magazine, Internet, television, CD-ROM), by paraphrasing without acknowledging the original source, or by the mere rearranging of words and phrases from the original. To avoid plagiarism, the student must accurately and appropriately cite all sources used by footnote or endnotes that are supported by bibliographic references at the end of the assignment. Bibliographic and footnote formats are available through St. Andrew's library.

The onus is on the student to produce working notes and provide all sources used for the assignment to demonstrate the work has not been plagiarized. Based on the information provided by the student, the teacher will determine whether plagiarism has taken place and adjust the mark accordingly.

4.11 TUTOR ASSISTED ASSIGNMENTS

The Problem

Teachers frequently receive, from students with very weak English skills, written assignments of a quality that is far beyond the students' ability to produce on their own. This may be the result of direct plagiarism, but it is often the result of the assistance of a tutor. The teacher then faces the very difficult problem in evaluating the individual student's achievement. How much work is the student's, and how much is the tutor's? If the student is given a zero for the assignment, s/he will be deprived of any marks s/he might have legitimately earned for the amount of work s/he did contribute. If the student is given full credit for the work, s/he may be given a false sense of his/her own achievement. This in turn may remove his/her motivation to improve his/her English skills, which will inevitably lead to difficulty when s/he is faced with in-class essays and the Provincial exams.

The Policy

When a student hands in an assignment, it is assumed that it represents work s/he is capable of substantially producing on his/her own. This does not mean that a student should not receive any assistance in proofreading an assignment, but corrections and rewritings should be the work of the student rather than the tutor. If the teacher believes that the writing in an assignment is not substantially the work of the student, the teacher will require the student to re-write the assignment under supervision, working from notes, a dictionary and any other required reference materials. The work produced under these conditions will then be graded. If a student hands in subsequent assignments with excessive tutor assistance, a grade of zero will be given.

Suggestions to Tutors

Drawing the line between providing tutorial assistance and doing the work for the student is not an easy task. The following are some suggested guidelines for tutors:

Do

- ✓ work on basic composition skills
- ✓ help with essay planning
- ✓ identify and help correct some typical errors in a student's work
- ✓ review errors and make corrections after an assignment has been marked

Don't

- edit an entire paper for a student before handing it in
- re-phrase a student's sentences using vocabulary and constructions which are beyond the student's capacity

4.12 TELEPHONE / CELL PHONE / ELECTRONIC DEVICES

Students are not permitted to use the phone in the office except for emergency situations.

Cellular phones, iPods, or any other listening devices are not permitted during instructional time. Instructional time is any time of the school day excluding before and after school and during the lunch break. Should a student use their cellular phone or other electronic listening device during instructional time, the phone or other item may be confiscated and placed in the Office. The student may claim his/her electronic device at

the end of the day. Should a student have an electronic device confiscated two days in a row, the device will be held until a parent/guardian makes arrangements to pick up the device.

4.13 CARS

ALL student automobiles must be registered at the Office. Students are to park in the top lot only, i.e. in the church parking lot. Students are forbidden to park in the lower parking lot in front of the school. Any cars not registered at the Office or found in the lower parking lot risk tow-away at the owner's expense.

Students may not act as drivers to transport other students for any school event or during school hours.

Students involved in dangerous driving in the parking lot or surrounding areas, littering, or any other antagonizing behavior may lose the privilege of using the parking lot, and the student's car will be towed if found in the parking lot after loss of parking privileges.

4.14 BICYCLES AND SKATEBOARDS

Students may ride their bikes and/or skateboard to school. It is expected that the appropriate safety helmets will be worn. Bikes are to be locked and stored under the covered area at the back of the school. Skateboards should be stored in the student's locker. Students bring their bikes and/or skateboards at their own risk. The school does not accept any responsibility for lost or damaged equipment. Skateboarding on school property during break times is forbidden at all times.

5 SUPERVISION OF STUDENTS

5.1 GENERAL INFORMATION

Supervision of students by administration and faculty is available from 7:30 AM through to 4:00 PM, Monday to Thursday, and 7:30 AM through to 3:00 PM on Fridays.

5.2 LEAVING SCHOOL PROPERTY

Students in grades 8 and 9 are forbidden from leaving the school property at anytime during the day unless signed out at the office by a parent or guardian for exceptional circumstances. Students in Grades 10-12 are required to sign out and provide proof of permission to leave the school property during the school day.

5.3 VISITORS

All visitors, including former students, must identify themselves at the office and may visit the school only at the discretion of the administration after a one-day advance notice. Normally, only students of St. Andrew's are allowed on school property. In addition, if a student wishes to bring a visitor to class, the explicit permission of each teacher involved is required one day in advance. Visitor Request Forms are available in the office. Visitors must remain with their host.

5.4 LUNCH

Students bring their lunch and eat at the school in designated areas. Students in grades 8 and 9 are not allowed to leave the school grounds at lunch. If parents do wish their

children to leave the grounds on a specific occasion, they must notify the administration in writing.

Microwave ovens and a kettle, located at the gymnasium kitchen, are available to students at lunch time.

6 DRESS CODE

6.1 UNIFORM EXPECTATIONS

All students must display good grooming and wear the prescribed uniform during school hours, as well as to and from school. Hair dyed an unnatural color is not permitted, nor are extreme hairstyles or piercings. The uniform is to be worn appropriately at all times, that is, men's styled dress shirts tucked in and ties knotted at the top button of the dress shirt. Sweaters are not to be tied around the waist, and pants are not to be worn on the hips (no "low riders"). It is expected that students will be in uniform for the duration of the school day, including the lunch hour, and at breaks.

If, for any reason, a student is unable to wear any part of the prescribed uniform, parents must send a signed note of explanation along with an indication as to when the full uniform will again be worn. Wherever possible, the school will attempt to provide the student with a temporary uniform or uniform item for the day the student is without the prescribed uniform and the student will be expected to wear the loaned uniform without question. In some situations, due to medical conditions, a student may not be able to wear items that strictly conform to the uniform dress code, particularly in the case of shoes. The student must have a doctor's note verifying the specific medical condition that prevents the student from wearing the prescribed uniform. The alternative item **MUST** conform as closely as possible to the prescribed uniform. In the case of alternative footwear, for example due to orthopedics, the shoes must be black. In all cases of alternative uniform items, the administration must be contacted for permission to wear the alternative item.

Any components of the uniform that are unacceptable must be replaced immediately to conform to the prescribed uniform dress code. If there is any question regarding acceptability, please check with the office to avoid unnecessary purchases and waste. All items purchased must be of the same style / standard as could be purchased from the School Uniform store.

Summer uniform is acceptable from September to the Thanksgiving Day weekend, as well as after Spring Break.

The School Uniform shop carries a good selection of uniform items. All Prescribed Items are available by order. Students not in complete uniform receive a "uniform infraction". Continual non-compliance with uniform expectations will result in escalating consequences which will result in Friday detention.

6.2 PRESCRIBED UNIFORM

Boys

Tie – School pattern tie to be worn knotted at top dress shirt button

Dress Pants - Medium gray dress pants (*pants that are too loose to stay at waist level, are tight fitting, or made of a casual cotton or knit, are not acceptable; cargo pants and rugby pants are also not acceptable*)

Socks - plain black, navy, dark gray, or white

Shirt - Plain white collared dress shirt - long or short sleeve

Turtlenecks - All white

Shoes -Black leather dress shoes (*above the ankle, canvas, shoes with any other colour on them or with logos are not acceptable*)

Sweater - Navy V-neck pullover or sweater vest, the optional School monogrammed vest or jacket is acceptable

Crested SARHS fleece vest or jacket (*optional*)

Girls

Kilt - Gordon plaid kilt (*worn not more than 3 inches above the knee, hems that are too short will require lowering*)

Dress slacks – Medium gray dress pants (*too loose or too tight fitting, made of a casual cotton, knit, cargo pants, rugby pants, or yoga style pants are not acceptable*)

Knee Socks or Tights - plain black, navy, gray or white

Shirt - plain white collared dress shirt - long or short sleeve (*shirts too short to stay tucked in, tight/gaping or t-shirt material are not acceptable*)

Turtlenecks - All white

Shoes -Black leather dress shoes (*above the ankle, canvas, platform styles, heels higher than 3 inches with logos or any other colours on them are not acceptable*)

Sweater - Navy V-neck pullover or sweater vest, the optional School monogrammed vest or jacket is acceptable

Crested SARHS fleece vest or jacket (*optional*)

Optional Summer Uniform: (*can be worn September until Thanksgiving and again after Spring Break until the end of June*)

Boys and Girls, as above and with the following options:

Navy blue walking shorts, Bermuda length (*toggles, large pockets, visible labels, other lengths or colours are not acceptable*)

White SARHS crested golf shirt (*no other golf shirt is acceptable*)

No sweater

No tie

Note: Undershirts and all undergarments are to be white only; no logos or other printed material is permitted on undergarments. Undergarments are to be tucked in. Colored bras are not to be visible.

6.3 GYM UNIFORM

St. Andrew's Regional High School does prescribe a specific gym strip that is available at the school uniform store. Students must keep their gym wear clean and in good repair.

PE gym uniform is mandatory and constitutes a portion of the student's PE grade. On a "Civvies Day", the prescribed PE uniform is optional. Outer gear (sweatshirt, windbreaker, jacket, etc.) is acceptable over the prescribed PE uniform.

The prescribed PE gym uniform is as follows:

- St. Andrew's T-shirt
- Navy blue shorts of choice
- Appropriate indoor running shoes
- Cleats (for field sports)

Optional gym wear:

SARHS hooded sweatshirt, crew neck sweatshirt, and sweat pants.

6.4 "CIVVIES DAYS" DRESS EXPECTATIONS

The school designates a number of days each year as "Civvies Days", when students do not have to wear the uniform. It is expected that students will dress appropriately for a high school setting on these days. Attire that is deemed inappropriate or too revealing by Administration will have to be changed immediately or the student will be sent home. If the "Civvies Day" is a fundraiser and the student wears "civvies" but does not donate to the cause (usually two dollars), the student receives a Uniform Infraction and serves a Friday Detention unless payment is received by that Friday.

7 STUDENT DISCIPLINE

7.1 CODE OF CONDUCT

At St. Andrew's Regional High School, the learning process and an individual's behavior are personal responsibilities that cannot be transferred to parents, peers, teachers or the environment. Students are expected to co-operate fully in the learning process and to respect other students' rights to growth and personal development. The goal of discipline at St. Andrew's is to change inappropriate behavior and develop in students' awareness, good judgment, self-control, and respect. In keeping with the Gospel Message of Love, and as Disciples of Christ, we strive to live by His commandment to love one another as God loves us. In practice, love is shown by a positive code of respect for one's self and one's education, for others and their education, for the learning environment, all property, and respect for St. Andrew's itself, its image, good name, and reputation.

7.2 DISCIPLINARY ACTIONS

Any student who refuses to learn or who threatens the education, personal safety or property of others, either during classes or in transition times, is held accountable for this behaviour. A student is given the opportunity to make improvements at three different levels of correction corresponding to three levels of misconduct: Minor Misconduct, Serious Misconduct, and Grave Misconduct. The school holds that, depending upon the actual circumstances and situations of misconduct, minor misconduct may become serious misconduct, and serious misconduct may become grave misconduct. This possibility will be assessed by Administration when considering a student's repeated violations of school rules and regulations. The school reserves the right to consider the student's overall behavioural record for the period the student has attended the school.

7.3 MISCONDUCT DEFINITIONS AND SANCTIONS

The faculty member directly involved deals with **Minor Misconduct**. Minor misconduct includes inattentiveness, persistent failure to complete homework or assignments, disruptive behaviour, failure to wear prescribed uniform, and unexcused lateness. Sanctions at this level may include a teacher's detention (10-30 minutes at lunch hour or after school), writing lines, "community service", etc. or a Friday Detention. Parents are

contacted at this time. A student who fails to comply with these sanctions will be deemed to have seriously violated school regulations and therefore the violation will be considered as Serious Misconduct.

Serious Misconduct is reported to the School Administrator who will co-ordinate remedial action and will notify parents. Serious Misconduct includes persistent and repeated Minor Misconduct, three Friday Detentions, unexcused absences from school or classes, smoking, disrespect, insubordination, failure to comply with imposed sanctions, use of abusive or offensive language, etc. Sanctions at this level of misconduct may include a Friday Detention, a Behavior, Performance and/or Attendance Contract, a fixed period on Probation, In-School Suspension, or a Home Suspension.

St. Andrew's Regional High School forbids violence, intimidation, possession of weapons, use or possession of illicit drugs and/or alcohol, "hazing" of any kind, harassment, theft, or the deliberate or persistent disruption of the learning environment in any class, vandalism or damage to property, cheating and plagiarism, lying or being dishonest, legal conviction or public scandal. Any of the above would be considered **Grave Misconduct** and immediately referred to the School Administrator. Incidents of this nature will result in immediate suspension from school, and a conference with parents will be scheduled to review the student's continued enrollment at the school. Where appropriate, especially with violence, theft, or the possession or distribution of illicit drugs, the Police may be notified and formal charges pursued. In the case of legal conviction or public scandal the student will be deemed by St. Andrew's to have caused damage to the reputation and good name of the school.

For the purposes of clarification, harassment may include any unwelcome comment, gesture (including leering and glaring), joke, demand, or body contact that is discriminatory, offensive, intimidating, abusive, or threatening and which occurs in a malicious or persistent manner. Such actions may be aimed at individuals or groups, and may be based on gender, race, religion, sexual orientation, or class. The purpose and/or net effect of such behaviour results in the creation of a hostile or genuinely uncomfortable and unwelcome environment for the victim.

7.4 FRIDAY DETENTIONS

One-hour detentions for minor misconduct are served on Fridays from 1:50 – 2:50 PM. Students serving a Friday Detention are to arrive punctually, in full uniform, follow the directions of the supervisor, and serve the full sixty minutes of detention.

Failure to attend a detention may result in a one-day suspension from school. Any student receiving three Friday Detentions per term will automatically be suspended from school and all related activities for two days. This suspension may be served in school or at home, at the discretion of Administration.

Any student, having had three Friday Detentions and the consequent two day suspension, who receives a further two Friday Detentions, will automatically be suspended from school and all related activities for four days. This suspension will be served at home. Any further Friday Detentions after this sanction will result in the Administration seeking the expulsion of the student from the school on the basis of being chronically at odds with school rules, policies, and procedures.

7.5 ATTENDANCE & BEHAVIOUR CONTRACTS

Students are put on Attendance, Behaviour and/or Performance Contracts when attendance, behaviour and/or performance have become a problem that has not been rectified by other disciplinary means. Contracts identify areas of behaviour or performance that require immediate and sustained attention. Once placed on Contract, the student MUST abide by the terms of the Contract to remain enrolled in the school. Breaking the terms of an Attendance, Behavioural or Performance Contract may result in suspension the first time the Contract is violated. Any further breaches of the Contract may result in the Administration seeking the expulsion of the student from the school.

Students are expected to be in attendance the day prior to and after a school dance, a grade-wide Retreat, or any other exceptional activity sponsored by the school. Failure to attend in such circumstances may result in a review of that student's participation in similar future events.

7.6 SUSPENSIONS

Suspension from school is a serious sanction that is used for Serious or Grave Misconduct. Students that do not conform to the Student Code of Conduct may negatively affect the school's learning environment. Suspensions are assigned at the discretion of Administration, in light of published policy.

In-School Suspension: An In-School suspension means the suspended student reports to the office in full uniform, with all books and materials for core courses at 8:15 AM. The student is then isolated in a designated room until 3:30 PM. The student remains isolated through the entire day, including breaks and the lunch hour. Administration will canvass teachers for class work to be completed during the suspension. If the student is late or leaves the designated room without permission, the student will serve an extra day on In-School suspension. A student on In-School Suspension may not attend dances, athletic events, or any other school function while on suspension.

Home Suspension: A student on Home Suspension is prohibited from attending school or being on school property unless accompanied by a parent. Suspension from school means suspension from all school activities, including dances, and athletics, either at school or off campus. A homework request will be distributed to all teachers. It is the student's responsibility to complete all work missed while on suspension. It is the parents' responsibility to make appropriate arrangements for supervision of their child while on Home Suspension. Inability to arrange supervision for a child on suspension will not be grounds to have the suspension served at school.

Parents and students have the right to appeal a suspension that may significantly affect the education, health, or safety of the student, specifically, a suspension of five consecutive days or longer. The same procedures and timelines for parent/student complaints apply to appeals of disciplinary suspensions.

7.7 RECOMMENDATION FOR EXPULSION

The student may voluntarily withdraw from the school, or the Administration may seek the student's expulsion from the school through the Discipline Committee of the Local

School Council. The student remains suspended pending the decision of the Discipline Committee.

7.8 VANDALISM

Restitution for the costs of vandalism or other deliberate damage will be reimbursed to the school by the perpetrator or from Student Council Activity funds.

8 ATTENDANCE

8.1 GENERAL REQUIREMENTS

St. Andrew's Regional High School expects regular attendance and punctuality. Parents are requested to inform the school when a student is to be absent or late because of illness or for any other reason. To qualify for the government grant, students must attend a required number of hours and excessive absences can affect this grant. Vacations are not generally excused days in the calculation of total days attended. It is important that these days be kept to a minimum. Government inspectors require that after any absence students bring a note signed by their parents or guardian explaining the reason for the absence.

A student that is absent may not attend dances or any extra curricular athletics activity on the day of the absence.

8.2 LATE ARRIVALS

If a student arrives late he/she must sign in at the office. Students who are persistently late for the beginning of each class may receive a Friday Detention assigned by the classroom teacher.

8.3 UNEXCUSED ABSENCES

Students who are absent from school or class(es) without excuse, that is, students who skip classes, may, on the first occasion, be suspended for one to two days in-school or at home, at the discretion of Administration. The second time a student skips classes the student may be suspended for four days and placed on a strict Attendance Contract. Unexcused absence from a test will result in a grade of zero.

Any student with ten or more unexcused absences from any class may receive a failing grade for that course, and if it is a provincially examinable course, the student may be barred from writing the final examination on the basis that the student did not complete the curriculum requirements that are pre-requisite for writing any provincial examination. The teacher will contact parents of the student as soon as such a risk is identified.

8.4 EXCESSIVE ABSENCES / EXTENDED ABSENCES

Any student with twenty or more absences may be withdrawn from the course and not permitted to write the final examination on the basis that the student has missed twenty percent of the course and, therefore, has not met the Learning Outcomes as prescribed by the Ministry of Education's Integrated Resource Package which outlines the prescribed curriculum.

Extended absences for such reasons as family trips, or other family matters not related to illness or bereavement, are not encouraged. If parents plan such an absence, the administration should be notified as soon as possible. Students are responsible for all work missed and may not demand that teachers do additional planning to accommodate their schedule. Parents should understand that students may miss major exams, or that an absence may make it very difficult for the student to pass the year.

8.5 HOMEWORK REQUESTS

Students are responsible for making up, within reasonable time, all work that they miss while absent. Undue delays in submitting work may result in a grade of zero.

A student absent for 1-3 days is expected to contact a classmate for homework and assignments. If the student is to be absent for four or more days, parents can contact the school office and submit a homework request that will be forwarded to subject teachers.

9 COMMUNICATION

9.1 FORMS OF COMMUNICATION

St. Andrew's recognizes that all members of our school community are in need of information that affects them. To this end, the following vehicles of communication are in place.

For Parents:

Phoning Committee
Assemblies
Regular Newsletters
Liturgies
Interim Reports

Report Cards
Parents' Advisory
Student/Parent Handbook
Local School Council Meetings
Parent/Teacher Interviews

For Students:

Teacher Advisory Groups (TAGs)
Newsletters
Homerooms
Report Cards
Daily Announcements

Student Council
Student/Parent Handbook
Assemblies
Bulletin Boards
Peer Counseling

9.2 PARENT / STUDENT COMPLAINTS

When students and/or parents have a complaint or a concern about a teacher or other individual in the school, the following steps **MUST** be taken:

1. The student or parent **MUST** go first to that person and attempt to reach understanding and resolution. If no resolution is achieved at stage one, the complainant may within 7 days refer their concern to the Principal, in writing.
2. The Principal will consider all relevant information and involve all available resources, including the Superintendent, if necessary, in order to come to an understanding satisfactory to all concerned. If no resolution is achieved at stage two,

the complainant may within 7 days refer their concerns, in writing, to the Local School Council.

3. The Local School Council will consider all previous information and relevant documentation. The Local School Council will provide resolution and notify both parties of their right to appeal this decision within 7 days of receiving the decision of the Local School Council to the Catholic Independent Schools Board of Directors
4. The Board of Directors will notify both parties in writing of their decision, and of the complainant's right to appeal within 7 days of receiving the decision of the Board of Directors, to the Ombudsman appointed for the Catholic Independent Schools on Vancouver Island.

9.3 REPORTING CHILD ABUSE

Every person in BC who has "reasonable grounds" to believe that a child is in need of protection, is legally obligated under the Child, Family, and Community Service Act (2001) to report the circumstances immediately to the Ministry for Children and Families. No action may be taken against a person who reports suspected neglect or abuse in good faith, unless the report is malicious or without reasonable grounds. All St. Andrew's staff are familiar with "Supporting Our Students", a guide for Independent School personnel responding to child abuse. A person suspecting child abuse, having reported to the Ministry, will immediately advise the Principal that a report has been made, and the Principal shall immediately notify the Superintendent of Schools. The investigation of a report of suspected child abuse is the joint responsibility of the Ministry for Children and Families and the police. Under no circumstances should any attempt be made to notify the alleged offender, since this is the responsibility of the Ministry for Children and Families. In all cases the Principal is required to allow the investigating social worker and police officers to interview the child in school, and no school personnel will be present during the interview unless specifically requested by the investigating social worker or police officer.

9.4 STUDENT LIVING ARRANGEMENTS

In keeping with the mandate of St. Andrew's High School to act on behalf of the parents of our students, it is required that all students live in the home of and under the direct supervision of at least one responsible adult, acceptable to administration, to whom the administration and faculty will report academic and behavioural progress.

9.5 PARENTS' ADVISORY

St. Andrew's has a very active Parents' Advisory (PA) whose purpose is to maintain lines of communication between the school and parents. The PA also actively pursues fundraising for special needs for the school. We hope each family will become familiar with, and involved in, the activities of the PA. Equipment and services purchased in excess of the income from tuition and other fees are paid for through the fund-raising activities of the Parents' Advisory, or sub-committee of the PA. The PA and sub-committees raise funds annually to provide for resources that benefit the students. A variety of fundraising activities are planned throughout the school year.

10 EMERGENCY INFORMATION

10.1 HEALTH ISSUES

Parents must ensure that the school is made aware of any serious medical conditions or disabilities relating to students. Students with contagious diseases should not attend school. A Medical Information Form must be completed each year.

A public health nurse works in the school 1/2 day a week, and is available for classroom visits and individual consultations. Parents are asked to inform the public health nurse of any conditions requiring emergency treatment at school or immediate transfer to a hospital. The nurse will then prepare a medical alert list for the school office.

10.2 INJURIES AND ACCIDENTS

In case of injury or emergency involving a student, the following procedures apply:

1. The Principal or Vice-Principal is informed immediately.
2. Parents or persons authorized to act on their behalf are contacted.
3. Depending on the seriousness of the situation, the student will be transported to the nearest hospital unless the school has been specifically requested not to do so.
4. If the student does not require immediate medical attention, he or she will be made comfortable in the medical room until the parent or guardian arrives.
5. A detailed "Accident Report" will be completed and distributed to the student's file and to Central Office.

10.3 INCLEMENT WEATHER

In the event of a school closure, announcements will be made on the following radio stations:

100.3	THE Q FM	250-475-2800
98.5	THE OCEAN FM	250-382-0900
1070	C-FAX	250-381-6397
103.1	JACK FM	250-382-0900
91.3	THE ZONE	250-475-6611

11 AWARDS / CEREMONIES

11.1 ACADEMIC AWARDS

St. Andrew's Regional High School holds an Awards Evening at the end of the school year to recognize and celebrate the outstanding achievements in the various areas of endeavor. Awards are made in academic standings, good citizenship, diligence, and effort.

11.2 ATHLETIC AWARDS

An Athletic Awards Evening is held in June to celebrate the successes of the school teams and individual athletes. Athletic Awards are also acknowledged at weekly assemblies.

11.3 SCHOLARSHIPS AND BURSARIES

Scholarship / Bursary Application Packages, with all scholarships being offered and criteria listed, are available to students from the Office in mid-May. Deadline for all Scholarship applications is early June.

11.4 PASSPORT TO EDUCATION PROGRAM

The Ministry of Education initiated the Passport to Education program in 1988. The Passport to Education Program recognizes and rewards student achievement in Grades 10 to 12 in a broad range of academic and non-academic areas according to guidelines set out by the Ministry of Education. The intent of the program is to motivate all students to study consistently during the years leading to graduation, and to encourage secondary school students to pursue further education through post-secondary institutions and job-training programs.

The value of the stamp is:

Grade 10 -	\$250.00
Grade 11 -	\$250.00
Grade 12 -	\$500.00

The criteria for awarding stamps follows these general guidelines: at least two-thirds of the weighting comes from final courses grades, and up to one third of the weighting is on effort, work habits, citizenship and school community involvement.

11.5 GRADUATION CEREMONIES

The Graduation Mass and Commissioning Ceremony followed by a Reception Tea, and the Graduation Dinner/Dance are sponsored by the school and are scheduled at the prerogative and discretion of the Administration and the Graduation Advisor. In order to participate in Grade 12 Recognition Ceremony (Graduation), a student should be enrolled in or have successfully completed the required courses needed to fulfill BC Ministry of Education minimum requirements for graduation in June.

1. Any damage or vandalism sustained by the school as a result of Graduation "pranks" or other activities will be billed to the 'Grad Activity' account, and could result in criminal charges being laid against the perpetrators.
2. St. Andrew's Regional High School is in no way involved in "After Grad" activities. These are the responsibility of parents and students.

12 STUDENT COUNCIL

12.1 ROLE OF STUDENT COUNCIL

Students elect a representative council whose principal purpose is to co-ordinate student social functions. The council is governed by a constitution and is under the supervision of a teacher. Council positions include President, Vice-President, Secretary Treasurer, Sports Rep, Spirit/Activity Rep, Environment Rep, and Community Outreach Rep.

12.2 SCHOOL DANCES

School dances are sponsored by Staff Dance Committee and voluntarily supervised by teachers, parents, and Administration. Dances are generally held on a Thursday night from 7:00-10:00 PM. A Saanich Police Officer is always on site to enhance security. The following expectations apply to school dances:

1. Students are to dress appropriately for a high school dance. Tasteful casual or semi-formal dress is appropriate. This means modest attire with no provocative clothing

- permitted. Skirts and dresses must be appropriate length, and tops not too tight, skimpy, or otherwise revealing. Students deemed dressed inappropriately may be asked to change the offending clothing or be asked to leave the dance.
2. St. Andrew's prohibits the use or suspected use of alcohol or illicit drugs. If, in the professional opinion of the administrator, there is reason to believe drugs and/or alcohol have been consumed, the student (and guest) will be removed to the office, and parents called to pick up the student(s). An automatic five day suspension from school and all related activities will be served at home, and mandatory drug and alcohol counseling will be implemented.
 3. Expectations of student conduct at dances are the same as during the school day. That is, respect for all supervisors, including parents; immediate compliance with any and all requests from supervisors; no aggressive or sexually explicit dancing or other body contact, respect for property, including washrooms; no ball caps or bandanas; and no smoking on school property.
 4. Once students have been admitted to the dance, they may not leave and gain re-entry.
 5. The dance runs from 7:00 - 10:00 PM. Students are not to be dropped off before 6:45 PM as there is no entry into the building until 7:00 PM.
 6. If a student has been absent due to illness on the day of the dance, that student will not be permitted to attend the dance.
 7. If a student is unable to attend classes the day after a dance due to an unusually late bedtime, that student will not be permitted to attend the next dance.
 8. Students are permitted to invite TWO guests for the dance. Sign up on the Guest List is required two days prior to the dance. Guests **must** be attending high school, and are vetted by administration. Students are responsible for the behaviour of their guests, and if the guest behaves inappropriately, the student and guest may be asked to leave the dance.

Administration reserves the right to refuse any student or guest from attending a dance.

13 SCHOOL SCHEDULES AND CALENDARS

13.1 BELL AND BLOCK SCHEDULE

Week A	Week B	Week C	Week D
8:25 am Warning Bell	8:25 am Warning Bell	8:25 am Warning Bell	8:25 am Warning Bell
A	B	C	D
TAG	TAG	TAG	TAG
B	C	D	A
Lunch	Lunch	Lunch	Lunch
C	D	A	B
10 min. break	10 min. break	10 min. break	10 min. break
D	A	B	C

DAY 1 – A1, B1, C1, D1
DAY 2 – A2, B2, C2, D2
 (Alternating days throughout school year)

Monday	Tuesday - Thursday	Friday / Short Day	5 Block Day (Mon. – Thurs.)
1st Block 8:30 – 9:45	1st Block 8:30 – 9:50	1st Block 8:30 – 9:30	1st Block 8:30 – 9:30
Assembly 9:50 – 10:20	TAG 9:55 – 10:05	TAG 9:35 – 9:45	TAG 9:35 – 9:45
2nd Block 10:25 – 11:40	2nd Block 10:10 – 11:25	2nd Block 9:50 - 10:50	2nd Block 9:50 - 10:50
Lunch 11:40 – 12:30	Lunch 11:25 - 12:15	Lunch 10:50 – 11:30	Break 10:50 – 11:00
3rd Block 12:30 – 1:40	3rd Block 12:15 – 1:35	3rd Block 11:35 – 12:35	3rd Block 11:00 – 12:00
Break 1:40 – 1:50	Break 1:35 – 1:45		Lunch 12:00 – 12:45
4th Block 1:50 – 3:00	4th Block 1:45 – 3:00	4th Block 12:40 – 1:50	4th Block 12:50 – 1:50
			5th Block 1:55 – 3:00

13.2 MONTHLY CALENDARS

13.2.1 SEPTEMBER 2010

SUN	MON	TUE	WED	THURS	FRI	SAT
			1	2	3	4
					International Orientation 10-12 am	
5	6	7	<u>DAY 1</u> 8	<u>DAY 2</u> 9	<u>DAY 1</u> 10	11
WEEK A A B C D		School Opens Grade 8 Orientation Day 8-11:30 Continental Breakfast 8-8:45			Student Council Retreat	
12	<u>DAY 2</u> 13	<u>DAY 1</u> 14	<u>DAY 2</u> 15	<u>DAY 1</u> 16	<u>DAY 2</u> 17	18
WEEK B B C D A			Photo Day	Meet the Teacher Night Welcome BBQ		Music Parents Car Wash 10 - 3
					Peer Counselling Training 17 th - 19 th	
19	<u>DAY 1</u> 20	<u>DAY 2</u> 21	<u>DAY 1</u> 22	<u>DAY 2</u> 23	24	25
WEEK C C D A B			LSC Meeting	BC Transit Bus Pass Photos 10:30 - 11:30 am	SCHOOL CLOSED Day of Reflection	
26	<u>DAY 1</u> 27	<u>DAY 2</u> 28	<u>DAY 1</u> 29	<u>DAY 2</u> 30		
WEEK D D A B C						

13.2.2 OCTOBER 2010

SUN	MON	TUE	WED	THURS	FRI	SAT
WEEK D D A B C					<u>DAY 1</u> 1	2 Crab Fest Sat & Sun Sports Parents Car Wash 9:30 – 2:30
	3	<u>DAY 2</u> 4	<u>DAY 1</u> 5	<u>DAY 2</u> 6	<u>DAY 1</u> 7 Opening Mass 5 Block Day	8 Interim Reports mailed home Student Council CIVIES DAY
	10	11 SCHOOL CLOSED Thanksgiving Day	<u>DAY 1</u> 12 Thanksgiving Day Assembly	<u>DAY 2</u> 13	<u>DAY 1</u> 14	15 <u>DAY 2</u> World Food Day Photo re- takes Diamonds Variety Show
	17	<u>DAY 1</u> 18	<u>DAY 2</u> 19 Grade 8 Retreat	<u>DAY 1</u> 20 Cross Country Islands	<u>DAY 2</u> 21 SCHOOL DANCE	22 <u>DAY 1</u> 2 nd Annual Rowing Regatta Sat & Sun PAC Homestay Fundraiser
24	<u>DAY 2</u> 25	<u>DAY 1</u> 26	<u>DAY 2</u> 27 Cross Country Open Islands	<u>DAY 1</u> 28 Fright Night BC Catholics - Sr Girls Volleyball @ Notre Dame	<u>DAY 2</u> 29	30
	SPIRIT WEEK					
31			LCS Meeting			

13.2.3 NOVEMBER 2010

SUN	MON	TUE	WED	THURS	FRI	SAT
	<u>DAY 1</u> 1	<u>DAY 2</u> 2 Dismissal 1:50 pm Staff Mtg. Post Secondary Mtg. 6:30 – 8:30 pm	<u>DAY 1</u> 3	<u>DAY 2</u> 4	<u>DAY 1</u> 5	6 Cross Country Islands Seattle Youth Conference Friday - Sunday
WEEK A A B C D						
7	<u>DAY 2</u> 8	<u>DAY 1</u> 9	<u>DAY 2</u> 10	11	12	13
WEEK B B C D A			End of Term 1 Remembrance Day Assembly 5 Block Day	SCHOOL CLOSED Remembrance Day Senior Boys Soccer Islands	SCHOOL CLOSED Rowing City Championships Fri. – Sun.	
14	<u>DAY 1</u> 15	<u>DAY 2</u> 16	<u>DAY 1</u> 17	<u>DAY 2</u> 18	<u>DAY 1</u> 19	20
WEEK C C D A B		Report Cards Sent Home		BOOK FAIR Early Dismissal P/T Interviews 2-5pm 6-9pm	Student Council CIVIES DAY	
21	<u>DAY 2</u> 22	<u>DAY 1</u> 23	<u>DAY 2</u> 24	<u>DAY 1</u> 25	<u>DAY 2</u> 26	27
WEEK D D A B C		Coffee House 7pm Senior Boys Soccer BC's	LSC Meeting		Senior Boys Basketball Tournament – St. Andrew's	
28	<u>DAY 1</u> 29	<u>DAY 2</u> 30				
WEEK A A B C D	Feast of St. Andrew's Assembly Grade 12 Retreat	Career Fair Grade 11's				

13.2.4 DECEMBER 2010

SUN	MON	TUE	WED	THURS	FRI	SAT
			<u>DAY 1</u> 1	<u>DAY 2</u> 2	<u>DAY 1</u> 3 Celebration of the Arts 5 Block Day Poinsettias Pick up	4
WEEK A A B C D	Grade 12 Retreat					
5	<u>DAY 2</u> 6	<u>DAY 1</u> 7 Dismissal 1:50 pm Staff Mtg.	<u>DAY 2</u> 8	<u>DAY 1</u> 9 Advent Mass 5 block day	<u>DAY 2</u> 10 Interim Reports mailed home Student Council CIVIES DAY	11
					Hire-A- Choir	
12	<u>DAY 1</u> 13	<u>DAY 2</u> 14 Sports Assembly 5 block day	<u>DAY 1</u> 15 Advent Service 7 pm Advent Raffle	<u>DAY 2</u> 16	<u>DAY 1</u> 17 Mud Bowl Early Dismissal	18
WEEK B B C D A						
19	20	21	22	23	24	25
CHRISTMAS BREAK						
26	27	28	29	30	31	
CHRISTMAS BREAK						

13.2.5 JANUARY 2011

SUN	MON	TUE	WED	THURS	FRI	SAT
						1
2	3	<u>DAY 2</u> 4	<u>DAY 1</u> 5	<u>DAY 2</u> 6	<u>DAY 1</u> 7	8
WEEK D D A B C		School Re-opens				
9	<u>DAY 2</u> 10	<u>DAY 1</u> 11	<u>DAY 2</u> 12	<u>DAY 1</u> 13	<u>DAY 2</u> 14	15
WEEK A A B C D		Dismissal 1:50 pm Staff Mtg.			Student Council CIVIES DAY	
BC Catholics - Sr Girls/Boys Basketball @ Holy Cross						
16	<u>DAY 1</u> 17	<u>DAY 2</u> 18	<u>DAY 1</u> 19	<u>DAY 2</u> 20	<u>DAY 1</u> 21	22
WEEK B B C D A					End of Term 2	
In School Final Exams for all Provincially Examinable Courses						
23	24	25	26	27	28	29
School/Provincial Exams Week						
	F Math 10 Comm 12 Chemistry 12	English 12 English 10 French 12	P. Math 12 Science 10 Socials 11 Geology 12 Eng. Lit. 12	History 12	Geography 12 Biology 12	
30	<u>DAY 2</u> 31					
WEEK C C D A B	Term 3 Semester 2 begins		LSC Meeting			

13.2.6 FEBRUARY 2011

SUN	MON	TUE	WED	THURS	FRI	SAT
		<u>DAY 1</u> 1	<u>DAY 2</u> 2	<u>DAY 1</u> 3	<u>DAY 2</u> 4	5
WEEK C C D A B		Dismissal 1:50 pm Staff Mtg.				
6	<u>DAY 1</u> 7	<u>DAY 2</u> 8	<u>DAY 1</u> 9	<u>DAY 2</u> 10	<u>DAY 1</u> 11	12
WEEK D D A B C	CATHOLIC SCHOOLS WEEK					
	Grade 9 Retreat			OPEN HOUSE evening		
				Senior Boys/Girls Basketball Islands		
13	<u>DAY 2</u> 14	<u>DAY 1</u> 15	<u>DAY 2</u> 16	<u>DAY 1</u> 17	18	19
WEEK A A B C D					SCHOOL CLOSED PRO-D DAY	
20	<u>DAY 2</u> 21	<u>DAY 1</u> 22	<u>DAY 2</u> 23	<u>DAY 1</u> 24	<u>DAY 2</u> 25	26
WEEK B B C D A			LSC Meeting		Student Council CIVIES DAY	
27	<u>DAY 1</u> 28					
WEEK C C D A B						

13.2.7 MARCH 2011

SUN	MON	TUE	WED	THURS	FRI	SAT
		<u>DAY 2</u> 1	<u>DAY 1</u> 2	<u>DAY 2</u> 3	<u>DAY 1</u> 4	5
WEEK C C D A B		Dismissal 1:50 pm Staff Mtg.		Party Program Grade 10	Interim Reports mailed home	
		Manning Park				
6	<u>DAY 2</u> 7	<u>DAY 1</u> 8	<u>DAY 2</u> 9	<u>DAY 1</u> 10	<u>DAY 2</u> 11	12
WEEK D D A B C			Ash Wednesday Service	Performance Play		
13	<u>DAY 1</u> 14	<u>DAY 2</u> 15	<u>DAY 1</u> 16	<u>DAY 2</u> 17	18	19
WEEK A A B C D				Early Dismissal P/T Interviews 2-5pm 6-9pm	SCHOOL CLOSED	
20	21	22	23	24	25	26
SPRING BREAK						
France and Spain Trip						
27	<u>DAY 1</u> 28	<u>DAY 2</u> 29	<u>DAY 1</u> 30	<u>DAY 2</u> 31		
WEEK B B C D A	School Re-opens		LSC Meeting			
France and Spain Trip						

13.2.8 APRIL 2011

SUN	MON	TUE	WED	THURS	FRI	SAT
					<u>DAY 1</u> 1	2
WEEK B B C D A						
3	<u>DAY 2</u> 4	<u>DAY 1</u> 5	<u>DAY 2</u> 6	<u>DAY 1</u> 7	<u>DAY 2</u> 8	9
WEEK C C D A B		Dismissal 1:50 pm Staff Mtg.			Student Council CIVIES DAY End of Term 3	
10	<u>DAY 1</u> 11	<u>DAY 2</u> 12	<u>DAY 1</u> 13	<u>DAY 2</u> 14	<u>DAY 1</u> 15	16
WEEK D D A B C			Scholarship Concert	BC Catholics - Sr Girls Soccer@ Vancouver		
17	<u>DAY 2</u> 18	<u>DAY 1</u> 19	<u>DAY 2</u> 20	<u>DAY 1</u> 21	22	23
WEEK A A B C D		Holocaust Symposium	Report Cards Sent Home Holocaust Symposium	Holy Thursday Service 5 block day	GOOD FRIDAY SCHOOL CLOSED	
	Grade 10 Retreat					
		Police Golf Tournament				
24	25	26	<u>DAY 2</u> 27	<u>DAY 1</u> 28	<u>DAY 2</u> 29	30
WEEK B B C D A	EASTER MONDAY SCHOOL CLOSED	SCHOOL CLOSED Staff Retreat PRO – D Day	LSC Meeting			PA Big Event Music Car Wash & Plant pick up 10 - 2

13.2.9 MAY 2011

SUN	MON	TUE	WED	THURS	FRI	SAT
1 WEEK C C D A B	<u>DAY 1</u> 2	<u>DAY 2</u> 3 Dismissal 1:50 pm Staff Mtg.	<u>DAY 1</u> 4	<u>DAY 2</u> 5	<u>DAY 1</u> 6 Grade 11 Retreat	7
8 WEEK D D A B C	<u>DAY 2</u> 9	<u>DAY 1</u> 10	<u>DAY 2</u> 11 Lower Islands Track Meet	<u>DAY 1</u> 12 School Dance	<u>DAY 2</u> 13 Interim Reports mailed home	14 Sports Car Wash 9:30 – 2:30
SPIRIT WEEK						
				MARCH FOR LIFE		
15 WEEK A A B C D	<u>DAY 1</u> 16 Sr. Girls Soccer Islands	<u>DAY 2</u> 17 Grade 7 Retreat	<u>DAY 1</u> 18 Track Islands LSC Meeting / AGM	<u>DAY 2</u> 19	20 SCHOOL CLOSED PRO – D Day	21
				New York Trip		
22 WEEK B B C D A	23 Victoria Day SCHOOL CLOSED	<u>DAY 1</u> 24	<u>DAY 2</u> 25 Spring Fling Concert	<u>DAY 1</u> 26	27 TURN AROUND DAY	28
New York Trip						
29 WEEK C C D A B	<u>DAY 2</u> 30	<u>DAY 1</u> 31	St. Catherine's "School Boys" - Rowing			
Golf BC's						

13.2.10 JUNE 2011

SUN	MON	TUE	WED	THURS	FRI	SAT
WEEK C C D A B			DAY 2 1	DAY 1 2 Celebration of the Arts Assembly	DAY 2 3 Student Council CIVIES DAY	4
	St. Catherine's "School Boys" - Rowing					
	Golf BC's		Senior Girl's Soccer BC's		Track BC's	
5	DAY 1 6 Sports Assembly 5 Block Day	DAY 2 7 Dismissal 1:50 pm Staff Mtg.	DAY 1 8	DAY 2 9 Sports	DAY 1 10 Scholarship Application Deadline	11
			In School/Final Exams for all Provincially Examinable Courses		Grad Ball Game 5 block day	
12	DAY 2 13	DAY 1 14	DAY 2 15	DAY 1 16	DAY 2 17 Closing School Mass End of term 4	18
			In School Final Exams for all Provincially Examinable Courses			Grad Mass Practice
19	20 SCHOOL CLOSED Prep Day	21	22	23	24	25
		School / Provincial Exams				
		Socials 11	English 12 Physics 12	English 10 History 12 Chemistry 12	French 12 Geog 12	
26	27	28 Academic Awards Ceremony	29 Grad Commissioning Mass	30 Report Card Pick-up 9-12		
			School / Provincial Exams		Grad Dinner & Dance	
Science 10 Comm 12 Geol 12		A & W Mat 10 F & P Math 10 Eng. Lit 12 Spanish 12	Biology 12			

13.2.11 JULY 2011

SUN	MON	TUE	WED	THURS	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

13.2.12 AUGUST 2011

SUN	MON	TUE	WED	THURS	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				